

Team Leader Application, Spring 2025

SES Urban Agriculture Program

Summary: Team Leaders support the Urban Agriculture program goals and lead small teams of students in maintenance and operations of the aquaponics and hydroponics systems, Greenhouse Lab, mycology lab, farmers market, plant sales, and outdoor food production. Team Leaders will be assigned management level responsibilities in these areas with reporting requirements and weekly meetings. This position is aimed at LUC students with previous experience in food production, current SES Food Systems and Sustainable Agriculture (FSSA) majors, Graduate program students, 3rd-4th year undergraduate students, Federal Work Study, and/or students with a high interest in pursuing a career in sustainable agriculture and food systems.

Employment Period: November 27, 2024- May, 2025. Team Leaders are expected to help cover holiday periods.

Hours: 15-19.5 hours per week

Compensation: Paid, \$16.20 per hour

Course Credit: Not available

Primary Duties and Responsibilities:

-Provide leadership in tasks related to management area including outdoor food production, Greenhouse Lab, aquaponics, mycology lab, SES Ecodome, plant sales, and Farmers Market. Weekly reporting and check-ins required with program manager. Ensure student Interns and volunteers are working in a safe and clean environment, provide training and oversight in task completion, and manage students during volunteer shifts.

-Maintain cleanliness and organization of lab and production areas. This includes but is not limited to cleaning floors, tables and equipment in common areas, prepping supplies for class labs and volunteer workdays, post-harvest clean-up, aquaponics and hydroponics systems cleaning, and maintaining organization of supplies in the storage room and lab areas. Team Leaders will help identify and predict cleaning, organization, and other supply needs in a timely manner. Team Leaders will be trained in food safety and data collection protocols and will be expected to lead the implementation of these standards.

-Provide detailed reporting of leadership areas, including but not limited to aquaponics and hydroponics water quality data management, Greenhouse Lab environment data, farmers market sales data and income, planting and seeding schedules, food safety practices, plant sale distribution, and volunteer engagement. Team Leaders will manage these aspects relevant to their assigned team.

-Participate in researching specific problem areas of projects including review of published literature to help solve troubleshooting areas. Develop creative and innovative solutions for ongoing projects in the absence of published data or guidelines.

Position Requirements:

- Full time LUC student (undergraduate or graduate) enrolled in Spring 2025 semester.
- Previous experience in agriculture/food production/plant production relative to Spring team areas (aquaponics, mushrooms, hydroponics, greenhouse production, outdoor production)
- Physical requirements: Must be able to lift 30 lbs and work in different temperature and weather conditions in both inside and outside environments.
- Candidate is dependable, responsible, able to work independently and adapt to flexible schedule.
- Candidate is available for the entire employment period. Weekend hours are required.
- 3rd and 4th year undergraduates and graduate students are preferred. SES students, Food Systems and Sustainable Agriculture (FSSA) majors, candidates with previous experience in agriculture, and Federal Work Study students are preferred.
- Candidates have a strong interest pursuing a career in agriculture, food systems, or a related field.

Application Form:

Instructions: Fill out the contact info and answer the questions below. Save as a word doc or pdf and submit along with a current resume to Kevin Erickson, kerickson2@luc.edu. (2 required documents).

Deadline: Please submit all application materials by **Monday October 28th at 11:59pm**. Applicants who are selected for the interview process will be notified a few days after the application deadline.

1. Contact info:

Name:

Email:

Phone:

Major:

Minor:

Year in school (Fr,So,Jr,Sr,Grad):

Federal Work Study (Yes/No):

Current GPA:

- 2. Why are you interested in this position and what outcomes are you hoping to achieve through this experience?**
- 3. Do you have any previous experience (courses included) in agriculture/food production?**
- 4. Do you have any leadership experience including previous jobs or project work? Please explain.**

5. Do you have any time constraints (clubs, sports, vacations, other jobs, etc) that may conflict with this position's schedule requirements from December 2024 to May 2025?

6. Are you available to work on weekends? (Y/N)

Please list one reference:

Reference 1

Name:

Phone:

Email:

Relationship to applicant: